

Placer County Health and Human Services Department

Jeffrey S. Brown, M.P.H., M.S.W.Department Director

Wesley G. Nicks, R.E.H.S. Environmental Health, Director

SAFE BODY ART TEMPORARY EVENT COORDINATOR APPLICATION

Application and payment must be received no less than 60 days prior to event start date.

Late applications will be subject to penalty fees.

1.	Name of Event: Date(s):	_
2.	Location:	_
3.	Time of Setup: Hours of Operation:	_
4.	Event Coordinator Name: Phone:	_
5.	Mailing Address:	
6.	Email Address:	
7.	Expected number of booths offering body art: Expected number of artists offering body art:	
8.	Have all body artists been advised of the Health Department requirements as stated in the Safe Body Art Temporary Event requirements? Yes No (initials)	
9.	Will there be any food vendors with this event? \square Yes \square No If yes, do all food vendors have the required temporary event health permits? \square Yes \square No	
10.	Will cleaning/decontamination and sterilizing facilities area be provided for body artists? Yes Where will it be located? I understand this requirement. (Initials)	lo –
11.	Are restroom facilities available? ☐ Yes ☐ No	
12.	Potable water supply? \square Yes \square No	
13.	How will sharps be disposed of? Name and telephone number of sharps hauler: Please note that a sharps container is required for each demonstration booth.	_ _
14.	Describe garbage/trash disposal (including frequency of pick-up):	_
15.	Are hand washing facilities available? Number? Location(s):	
	Applicant Signature (Date)	_
	R.E.H.S. Approval Signature (Date)	_

SAFE BODY ART TEMPORARY EVENT COORDINATOR AND ARTIST CHECKLIST

FACILITY REQUIREMENTS
Access to a potable water supply. Restrooms that have flush toilets supplied with toilet paper, and hand wash sinks supplied with potable warm running water, soap, and single-use paper towels to which the practitioners have direct access. The name, telephone number, and directions to an emergency room near the body art temporary event shall be posted in a conspicuous location. Adequate backup supplies that can be purchased by practitioners. Sharps Waste Hauler Trash collection Provide detailed floor plan of venue. Include booth locations, location of hand wash sink(s) and service sinks, location of sterilization area. Hand wash areas shall be provided throughout the event. The hand wash areas shall be located within a booth with partitions at least three feet in height separating the hand wash area from the public. The area shall be equipped with a commercial, self-contained hand wash station that consists of containerized liquid soap, single-use paper towels, a storage capacity of five gallons or more of potable water, and a trash receptacle. The sponsor shall provide one hand wash area for every two demonstration booths at the event. Or other hand washing facilities as approved by Placer County Environmental Health.
CLEANING AREA REQUIREMENTS
Decontamination and sterilization area equipped with approved autoclave and decontamination sink. Must be separate from all procedure areas by a minimum of 5'. Autoclave must have passed a spore test within the last 30 days of event. Submit spore test to this office prior to event and keep on site. Decontamination sink must supply hot and cold water. Passing Class V integrator with each autoclaved load. BOOTH REQUIREMENTS (NOTE: no more than 2 artists per 10'x10' booth)
 □ Floor, tables and chairs must be non-porous and easily cleanable. Exposed carpet not allowed in booths. □ Sharps waste containers for each demonstration booth. Event Coordinator must supply sharps waste containers for practitioner booths. □ Constructed with a partition of at least three feet in height separating the procedure area from the public. □ Adequate lighting (lighting that is bright enough to do fine, intricate work) at procedure level must be available. □ Free of insect or rodent infestation. No animals allowed in any booth.
ARTIST REQUIREMENTS
 □ No one shall eat or drink while in a demonstration booth. □ Display certificate of registration or have it accessible upon request. □ Any artist utilizing metal tools must have a negative growth spore test with the correct business information on the form within the last month, or all instruments will be required to be sterilized on site. □ Use of appropriate personal protective equipment while performing body art procedures (gloves, lap pads, etc.).
 □ Provide hand anti-septic solution (hand sanitizer) for proper hand hygiene practices. □ Artists shall properly cover or bag their tattoo machine when in use, and use barrier film, clip cord covers and bags for other procedural items. □ Artists shall clean and disinfect client chair, table and tattoo machine between clients with approved disinfectant
Each practitioner must maintain client release forms on all persons receiving body art. Copies of all client release forms are required to be provided to the Event Organizer prior to the end of the event. The event organizer will be responsible for submitting these forms to Placer County Environmental Health by the end of the week directly following the event. This documentation is required and will remain confidential.
Aftercare forms for all persons receiving body art.

All health permits to operate will be issued during an in-booth opening inspection by Placer County Environmental Health. In order to receive an inspection, the booth must be completely set up and artists present. No operations may occur until the booth has been inspected by Placer County Environmental Health and a health permit has been issued, unless otherwise approved by Placer County Environmental Health.